

Kentucky Association of Plumbing-Heating-Cooling Contractors, Inc.
2012 Frances Edwards Scholarship
Governing Rules

I. KAPHCC Sponsoring Member

- a. The scholarship applicant must be sponsored by a KAPHCC member.
- b. The KAPHCC sponsoring member may sponsor no more than two scholarship applicants for the 2012 Scholarship.
- c. The KAPHCC sponsoring member must have joined KAPHCC on or before October 31, 2011.
- d. The KAPHCC sponsoring member must be a current paid member and in good standing as of the application deadline (January 31, 2012).
- e. The KAPHCC sponsoring member must submit a letter of recommendation and sign the application form.

II. Scholarship Applicant

- a. The scholarship applicant must be the KAPHCC sponsoring member's child, stepchild, employee, employee's child or employee's stepchild. "Child" and "stepchild" are defined to be either by birth, adoption or legal guardianship.
- b. The scholarship applicant must be a high school senior or a full-time undergraduate college student as of the application deadline (January 31, 2012). "Full-time" is defined as enrolled in the equivalent of 12 or more credit hours.
- c. The scholarship applicant must not have been previously awarded a KAPHCC Frances Edwards Scholarship or Memorial Scholarship.
- d. Multiple scholarship applicants from the same family may apply; however, no more than two 2012 scholarships will be awarded to applicants from the same family.

III. 2012 Scholarship Application Forms

- a. Application forms and governing rules are available at the KAPHCC office:
KAPHCC
142 Consumer Lane
Frankfort, KY 40601
502 352 2575 (telephone)
502 352 2578 (fax)

Scholarship applicants are encouraged to request application forms as early as possible to ensure timely submission and completeness of required documents. Delinquent or incomplete application forms (including required documentation) will be eliminated from consideration.

Questions may be directed to:

Brenda Oldfield	Phone:	859 263-9653
Chair, Scholarship Committee		859 229-9458
	Email:	brendas@gx.net

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III. 2012 Scholarship Application Forms (continued)

- b. Completed applications (including required documents) may be mailed or delivered to:
Brenda Oldfield
Chair, Scholarship Committee
KAPHCC
142 Consumer Lane
Frankfort, KY 40601

Mailed applications must be postmarked by January 31, 2012.

Delivered applications must be made during regular business hours to the KAPHCC office by January 31, 2012.

IV. Selection Procedure

- a. The KAPHCC Scholarship Committee will determine acceptability of each application and required documentation. Information regarding the KAPHCC sponsoring member and a permanent record of past scholarship recipients will be available in the KAPHCC office.
- b. The KAPHCC Scholarship Committee will make awards based on the following criteria. (An additional 5% may be added to the scholarship applicant's score based on the sponsoring member's KAPHCC activities).

Scholastic Achievement	50%
Plumbing, HVAC, or related industry involvement	25%
Community and School Involvement	25%
- c. Decisions of the KAPHCC Scholarship Committee will be final.

V. Scholarship Award

- a. There will be no less than one scholarship awarded in 2012 in an amount of \$1,000 or more.
- b. The scholarship recipient(s) will be notified by February 10, 2012, and scholarships will be awarded at the 2012 KAPHCC Convention.
- c. The recipient must utilize the scholarship by March 1, 2013.
- d. Upon request by the scholarship recipient, the KAPHCC will issue a check payable to the designated school and the scholarship recipient.
- e. The scholarship recipient will be responsible for delivery of the check to the designated school.
- f. The Scholarship Committee may rescind the award at any time if the scholarship recipient's application is determined to be fraudulent or if the scholarship recipient fails to comply with requirements. All remaining funds will be returned to the KAPHCC.

Kentucky Association of Plumbing-Heating-Cooling Contractors, Inc.
2012 Frances Edwards Scholarship Application
Submission Deadline: January 31, 2012

Scholarship Applicant Information

Name:	
Address:	
Telephone:	Birth Date:
If decided, what college do you plan to attend?	
If decided, what area of study do you plan to pursue?	

KAPHCC Sponsoring Member Information

Name:	
Address:	
Telephone:	Relationship to Applicant:

REQUIRED INFORMATION AND DOCUMENTS

I. SCHOLASTIC ACHIEVEMENT - 50%

a. High School Information

Name:	
Address:	
Telephone:	Principal Name:

b. College Information (if applicant is college student)

College Name:
College Address:
Telephone:

REQUIRED INFORMATION AND DOCUMENTS

I. SCHOLASTIC ACHIEVEMENT - 50% (Continued)

c. Letters of Recommendation

High School Students - Letter of recommendation from current or past high school principal, counselor, teacher, or other high school official.

College Students - Letter of recommendation from either a past high school principal, counselor, teacher, or other high school official or from a current college dean, advisor, or other college official.

High School and College Students - Letter of recommendation from KAPHCC sponsoring member.

d. Transcripts

High School Students - Transcripts from all high schools attended including grades for previous seven semesters, cumulative GPA, and college entrance exam scores.

College Students - Transcripts from all high schools attended including grades, cumulative GPA, and college entrance exam scores. Transcripts from all colleges attended including grades and cumulative GPA.

e. Information submitted directly to Scholarship Committee

Information to be submitted directly from your high school or college to the KAPHCC Scholarship Committee should be mailed to:

Brenda Oldfield
Chair, Scholarship Committee
KAPHCC
142 Consumer Lane
Frankfort, KY 40601

The information must be postmarked by January 31, 2012.

Please provide brief description of information to be submitted directly from high school or college to the KAPHCC Scholarship Committee.

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REQUIRED INFORMATION AND DOCUMENTS

You may use space provided or attach additional sheets.

II. PLUMBING, HVAC, or RELATED INDUSTRY INVOLVEMENT - 25%

Include work experience, career plans, association involvement, etc.

III. COMMUNITY AND SCHOOL INVOLVEMENT - 25%

Include description of involvement in community, civic organizations, church, volunteer groups, etc.

To the best of my knowledge, all information submitted is truthful and accurate.

Scholarship Applicant's Signature and Date

KAPHCC Sponsoring Member's Signature & Date

Completed applications (including required documents) may be mailed or

delivered to: Brenda Oldfield
Chair, Scholarship Committee
KAPHCC
142 Consumer Lane
Frankfort, KY 40601

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